



# **TOOWOOMBA JUNIOR RUGBY LEAGUE INC.**

---

## **Rules and Operations Manual**

2020



## Contents

1.0	Introduction.....	6
1.1	Purpose and Application.....	6
1.2	Enforcement.....	6
1.3	TJRL Constitution .....	6
1.4	Definitions in the TJRL Constitution Apply .....	6
1.5	Construction .....	6
1.6	Amendments .....	6
1.7	QRL and NRL Rules .....	6
1.8	Rules .....	6
2.0	Administration.....	7
2.1	TJRL General .....	7
2.1.1	Meetings .....	7
2.1.2	Games Committee.....	7
2.2	Club Nomination.....	8
2.3	Fees and Payments.....	8
2.3.1	Team Insurance .....	8
2.3.2	Affiliation Levy .....	9
2.3.3	Player Levy.....	9
2.3.4	Referees.....	9
2.4	Registration.....	9
2.4.1	Player.....	9
2.4.2	Coach .....	9
2.4.3	Transfers.....	10
2.4.4	Penalties for Playing Unregistered/Unqualified Players .....	10
2.4.5	Representative Players.....	11
2.4.6	18 Month Registration Window.....	11
2.5	Representative Program.....	12
2.6	QRL Miscellaneous Policies.....	12
2.6.1	Working with Children Blue Card .....	12
2.6.2	QRL Compression Garment Policy .....	12
2.6.3	QRL Body Piercing and Hair Beading Policy.....	13
2.7	Code of Conduct of the NRL, QRL and TJRL .....	13
2.7.1	Introduction .....	13
2.7.2	Code of Conduct – QRL Rules .....	13
2.7.3	General Responsibilities .....	14

2.7.4	Public and Related Responsibilities .....	14
2.7.5	Confidentiality.....	15
2.7.6	Social Media .....	16
2.8	Drugs.....	16
2.9	Match Review and Tribunals.....	16
2.9.1	Match Review Committee .....	16
2.9.2	Judiciary Tribunal.....	17
2.9.3	Disciplinary Tribunal .....	17
3.0	Operative Provisions .....	18
3.1	Admission Prices .....	18
3.2	Ball Persons.....	18
3.3	Bleeding Players.....	18
3.3.1	General Procedure.....	18
3.3.2	Stitching/Stapling.....	19
3.3.3	Contaminated Clothing.....	19
3.4	Team Run-On.....	19
3.5	Competition Format .....	19
3.5.1	Format.....	19
3.5.2	Premier Grade.....	20
3.5.3	Development Cup .....	20
3.5.4	Under 6 to Under 12 Competition.....	21
3.5.5	Finals.....	21
3.5.6	Allocation of Points for Fixtures.....	21
3.5.7	Club Championship .....	21
3.5.8	Qualifications.....	21
3.5.9	Miscellaneous.....	21
3.6	Dismissed Players .....	22
3.6.1	Sin Bin .....	22
3.6.2	Player Dismissed from Field.....	22
3.7	Forfeits, Cancellation, Postponement, Abandonment.....	23
3.7.1	Forfeit.....	23
3.7.2	Postponement .....	23
3.7.3	Cancellation/Abandonment .....	23
3.8	Goal Kicking Time Limit.....	24
3.9	Ground Officials.....	24
3.10	Match Reports (Team Sheets).....	25

3.10.1	Online Scoring .....	25
3.11	Match Times .....	26
3.11.1	Two Minute Warning.....	26
3.12	Time Off for Injury .....	26
3.12.1	Fixture Games .....	26
3.12.2	Final Series.....	27
3.13	Medical Facilities, Equipment and Procedures .....	27
3.13.1	Hygiene .....	27
3.14	On Field Personnel and the Treatment of Injured Players .....	27
3.14.1	Accreditation .....	28
3.14.2	Registration.....	28
3.14.3	Apparel .....	28
3.14.4	Serious Injuries .....	29
3.14.5	Trainers Not to Distract.....	29
3.14.6	On-Field Trainer Communication Equipment.....	29
3.14.7	Comply with Instructions.....	29
3.14.8	Injury/Incident Register.....	29
3.15	Player Recognition .....	29
3.15.1	Best and Fairest.....	29
3.16	Weekly News and Magazine .....	29
3.17	Referees and Referee Facilities .....	29
3.17.1	Referee Appointments.....	29
3.17.2	Referee Facilities .....	30
3.17.3	Referees Security and Safety.....	30
3.17.4	Referee Recognition .....	30
3.18	Suspended Players .....	30
3.19	Season Passes .....	31
3.20	Time Keeping.....	31
3.20.1	Match Clocks.....	31
3.20.2	Official Match Time.....	31
3.20.3	Sin Bin .....	31
3.20.4	Timekeeping in Relation to Referees.....	31
3.20.5	Continue to Sound Siren.....	31
3.20.6	Siren Fails to Sound .....	32
3.20.7	End of Play.....	32
3.20.8	Mercy Rule .....	32

3.21	Venues .....	32
3.21.1	Final Series.....	32
3.21.2	Play Offs .....	32
3.22	Video Recording.....	32
3.23	Club Rules.....	33
3.24	Poaching of Players.....	33
3.24.1	Definition .....	33
3.24.2	Rule .....	33
3.24.3	Penalty .....	33
3.24.4	Complaint Process.....	33
3.25	Host Club Game Day Field Requirements.....	33
3.25.1	Requirements .....	33
3.25.2	Markers.....	33
3.25.3	Corner Posts .....	33
3.25.4	Field Marking Paint.....	34
3.25.5	Minimum Field Markings.....	34
3.25.6	Goal Post Pads.....	35
3.25.7	Dugout Fencing.....	35
3.25.8	Fencing of Playing Fields .....	35
3.25.9	Sin Bin .....	35
3.25.10	Facilities .....	35
3.26	Complaint/Dispute Resolution Process.....	35
3.26.1	Level of Complaint/Dispute.....	35
3.26.2	Resolving the Problem .....	36
3.26.3	Incident Reporting .....	36
3.27	TJRL Ambassador.....	36
4.0	Fees & Fines .....	37
4.1	Schedule 1: Fees.....	37
4.2	Schedule 2: Fines.....	37

---

## 1.0 Introduction

### 1.1 Purpose and Application

These rules, procedures and conditions, together with the National Rugby League (**NRL**), Queensland Rugby League (**QRL**) and Toowoomba Junior Rugby League Inc. (**TJRL**) Constitutions and Rules, will govern the entry to, and conduct of competitions conducted by the TJRL.

This TJRL Rules and Operations Procedures Manual is intended to help regulate the conduct of Clubs, Club Officials, Match Officials, Players and Spectators to organise, manage and administer the TJRL Competition.

As such, every Club and every person bound by the TJRL Rules must comply in all respects with these provisions. That includes Clubs, Club Officials, Match Officials, Players, and Spectators.

This document is not to be copied or published without prior TJRL approval.

### 1.2 Enforcement

A breach of any of the provisions of this TJRL Rules and Operations Manual may be enforced by the imposition of a penalty or penalties if a contravention of any of these provisions is found to have occurred.

### 1.3 TJRL Constitution

In the event of an inconsistency between a provision of this TJRL Rules and Operations Manual and a provision of the TJRL Constitution, the TJRL Constitution will prevail.

### 1.4 Definitions in the TJRL Constitution Apply

Unless otherwise indicated, words and expressions defined in the TJRL Constitution have the same meaning in this TJRL Rules and Operations Manual.

### 1.5 Construction

In the interpretation of a provision of this TJRL Rules and Operations Manual, the interpretation that will best achieve the objects outlined in section 1.1 is to be preferred to any other interpretation and regard may be had to the contents of the TJRL Constitution when construing these provisions.

### 1.6 Amendments

The provisions of this TJRL Rules and Operations Manual may be amended and these amendments implemented by the TJRL Management Committee from time to time. Amendments will be documented and kept by the TJRL Secretary.

### 1.7 Rules

The TJRL reserves the right to impose a fine or penalty upon a person or club for indiscretions found to have occurred that are not covered by these rules.

---

## 2.0 Administration

### 2.1 TJRL General

The TJRL Management Committee (**Management Committee**) shall consist of the President, Secretary and Treasurer, and up to five (5) committee members.

The TJRL Executive (**the Executive**) will include the President, Secretary and Treasurer. Only the President and either the Treasurer or Secretary of each affiliated club will be members of the TJRL Board of Delegates (**TJRL Delegates**).

TJRL Honorariums shall be determined and set by the Management Committee.

The TJRL Annual General Meeting (**AGM**) will be held on the first Sunday in November. All affiliated clubs are to hold their AGM and notify the TJRL of their new executive before the TJRL AGM.

#### 2.1.1 Meetings

The Management Committee will meet monthly, and the TJRL Delegates will meet at least quarterly. One of these meetings will be the AGM. Monthly meetings are held on the third Monday of the month, in Toowoomba, at a venue organised by the TJRL, commencing at 7:00 pm, or at an agreed time.

Alcohol is not allowed to be consumed during TJRL Meetings.

Clubs not represented at more than two General Meetings in the 12 months following the AGM will be fined \$150.00 per unattended meeting. Clubs who fail to be represented at two consecutive meetings will be required to show cause as to why they should remain part of the competition.

#### 2.1.2 Games Committee

A sub-committee shall be appointed to oversee the administrative functioning of the TJRL competitions. The Management Committee will appoint members of the Games Committee.

The duties of the Games Committee are as follows:

- Meet regularly, as necessary.
- Collate team numbers for the respective competitions.
- Liaise with the QRL Administration Officer to ensure rules are being adhered to (for example, player numbers are being adhered to).
- Refer breaches of the competition rules to the Management Committee.
- Review competition results at the end of Round 1 to ensure that teams are fairly placed and make any necessary adjustments.
- Review and finalise the eight-core player list for Premier Grade sides after Round 2, again on June 30, and as otherwise required.
- Make rulings on player eligibility for either Premier Grade, Development Cup or Youth Cup.
- Continually review competition structures, source feedback, and make recommendations for any improvement deemed necessary to the Management Committee.
- The Chair, or his proxy, will attend and report at every TJRL Meeting.

The procedure for resolving issues through the Games Committee are as follows:

- Urgent issues are identified (either on the weekend or on a Monday);
  - Decision made (on Monday) whether the issue is to be managed by the Games Committee or the Management Committee;
  - If the matter is referred to the Games Committee, affected Club/s are notified immediately and asked to provide background information/explanation (if they haven't already done so) for consideration by the Games Committee. Deadline for this is 3:30 pm Wednesday.
  - Games Committee to discuss and come to a decision.
-

- The decision to be immediately relayed to affected Club/s and TJRL so that recommendations/outcomes can be enacted.
- The Games Committee will make no decisions on game days. If the Games Committee is required to provide an exemption on game days, the status quo will preside.

## 2.2 Club Nomination

The TJRL will require each Club in its area, which desires to participate in the game of Rugby League in the current Rugby League year, to fully complete the QRL Affiliation Application and Affiliation Agreement when distributed by the Division by the dates specified in the documents and before fielding a team in a match in the current Rugby League season.

The Management Committee has the right to refuse to accept an Affiliation Application which has not met the requirements as specified by the TJRL.

To be eligible to vote at the TJRL AGM, each club is required to deposit the following with the TJRL before the commencement of the TJRL AGM:

- President's Report;
- AGM Minutes;
- Audited Financial Statements with an Auditors certificate;
- A completed QRL Clearance Declaration form;
- A completed QRL (C1) Club Affiliation Application;
- Copy of the current Club Constitution;
- Proof of current Incorporation status;
- All outstanding monies payable to the TJRL; and
- Affiliation fees as determined by the TJRL (see rule 2.3.2)

The TJRL will examine these financial statements and advise the Division of any club which in the opinion of the TJRL is unable to pay its debts as and when they fall due and/or whose liabilities exceed its assets.

Each club admitted into the competition agrees to abide by the Rules (both competition and judicial) and Operational Procedures of the TJRL and decisions of the Management Committee.

## 2.3 Fees and Payments

### 2.3.1 Team Insurance

All teams must affect compulsory QRL Team Insurance cover through the insurance company as specified by the QRL and lodged with the QRL by the date specified. Coverage is from 28 February to 27 February of the following year. All clubs must pay their insurance before training and before playing any trials or game.

The premium must be paid by **28 February** each year. There are two ways of paying the premium.

1. As one lump sum; or
2. As five (5) payments debited from your bank account.

**Remember that cheques should be made payable to Arthur J. Gallagher and forwarded directly to Arthur J. Gallagher.**

If the event that a Club withdraws a team you may be entitled to a refund of any portion of unused premiums paid.



### 2.3.2 Affiliation Levy

The actual amount, on a per team basis, will be decided by the QRL annually. A payment of **\$150 is to be paid on or before the TJRL AGM** each year. Any adjustment required will be billed to each club once finalised.

### 2.3.3 Player Levy

The player registration levy is \$35.00 per player signed. Clubs will be progressively invoiced in three instalments based on their player numbers at these dates: 15<sup>th</sup> March, 30<sup>th</sup> April and 30<sup>th</sup> July.

Clubs who have not paid their fees by the due dates may be considered to be unfinancial.

### 2.3.4 Referees

Referee payments are to be paid by the host club for Grades 6-12, except for late forfeits. The forfeiting team is to pay all referees' fees for that fixture. If payment is made as per usual by the host club, then that club should issue an invoice to the forfeiting club. Non-payment by the forfeiting club should be referred to the Management Committee. For Grades Under 13-16 the host club is to forward the referee payments to the Toowoomba Rugby League Referee's Association (TRLRA), who will then pay the individual Referees.

These payments are to be direct deposited into the TRLRA's bank account by **3:30 pm on Monday** following the game. Failure by a Club to deposit these Referee's payments by the due date will see that Club placed in breach of their financial obligations to the TJRL. That Clubs affiliation may be withdrawn subject to the approval of the Management Committee.

The Management Committee will determine the fees for all match officials at its discretion.

## 2.4 Registration

### 2.4.1 Player

All players are to be registered online. Before taking part in any TJRL competition match or sanctioned matches (includes preseason and fixtures).

Players may be signed on the day of a match; however, it is the club's obligation to ensure that the said player does not require a clearance. The registration must be entered online before the player takes the field. A pending registration is not a complete registration and therefore will be deemed ineligible to participate.

**Closing date for registration is June 30 each year.** No player registrations will be accepted after June 30 each year. The Division will determine special circumstances for late registrations.

Should a registered player decide not to play and/or not play four consecutive fixture matches, then the Club can deregister the player. If the player wishes to return, the Club can apply to the TJRL Executive for the player to be reinstated to the sheet (nullifying the need to have the player complete an additional registration process).

Under 16 players may dual register and play for their affiliate Senior Clubs' Under 18 team. The player must register with the senior club **after** registering to play for their Junior Club. If there is a conflict involving being registered for two clubs, the junior club has priority. Additionally, on a fixture day, their commitment to play for the junior club must be fulfilled before playing for the Senior Club.

### 2.4.2 Coach

No coach is to commence coaching and his/her team is not to commence playing until the Coach has completed their online registration. Until such time, the Coach is not permitted to take part in any TJRL competition match or sanctioned matches (includes preseason and fixtures). All Coaches must have obtained their Blue Card and always have it accessible when working with children.

### 2.4.3 Transfers

All transfer applications must be submitted online. All players must pay outstanding dues before transfer. No player is permitted to sign or play with another Club until the releasing Club has approved the transfer. QRL procedures are to be followed in all circumstances. Any player in a dispute over a decision regarding transfers has a right to appeal via the normal channels, where the Executive will decide the outcome.

The transfer of players to the TJRL will not be permitted after **30 June** of each year unless there are extenuating circumstances involved in the request of transfer. This is to be determined at the discretion of the Division.

#### **QRL Rule 4.1.6 Transfer of Junior Registration**

*In any Football Year, a Club participating in a QRL Competition shall not register more than five (5) Junior players in any one Junior age group or Senior grade who in the preceding Football Year were registered with another Club affiliated with the QRL. Of these five (5) Junior players, no more than two (2) shall be from any one (1) Junior Rugby League Football Club.*

*Any player who participates in any underage competition in NSW shall be deemed ineligible to be selected in any Qld regional or state-based side for the current season. They can return to local competitions but are ineligible for final series. Exemptions at the discretion of the relevant divisions based on Special Circumstances.*

*Junior Representative players shall not be eligible to apply for transfer of registration in the Football season following the participation as a Junior Representative Player.*

*A Junior Representative Player as defined in these rules is a player who has played in any one or more of the following competitions:*

- *Under 11 School District*
- *Under 12 School District*
- *Under 13 Local League*
- *Under 14 Local League*
- *Under 15 School District*
- *Under 16 Local League*
- *Under 17 School District*
- *Under 18 School District*

*A Club may seek a written exemption from this Rule 4.1.6 from the relevant Division where it considers that there are Special Circumstances. The relevant Division Manager may grant such an exemption where he or she considers at his or her absolute discretion that there are circumstances that fall within the definition of Special Circumstances*

### 2.4.4 Penalties for Playing Unregistered/Unqualified Players

Penalties are incurred should a club play an unqualified player. That includes a player who is not registered, Birth Certificate not sighted, playing requiring clearance from another Club or a player who has monies due to the TJRL for any reasoning including fees, fines and penalties.

In the event of a club playing an unqualified player or players, the offending Club will be fined as detailed below:

- First Offence: \$250.00 per player and loss of two competition points (win, lose or draw).
- Second Offence: \$500.00 per player and loss of two competition points (win, lose or draw).
- Subsequent Offences: Subject to TJRL Executive Discretion.

### 2.4.5 Representative Players

If any player, after being selected or called up to train or play with any Representative team, refuses without just cause acceptable to the TJRL as defined by the QRL Rules, he or she will be suspended immediately for two competition matches for his or her Club and he or she may be further suspended, fined, disqualified or dealt with by the TJRL. The TJRL will define a Representative Player as defined in QRL Rule 4.1.6.

### 2.4.6 18 Month Registration Window

To further enhance the Rugby League experience for participants born in the second half of the calendar year, the 18-Month Registration Window will be only offered to players born in 2003, 2004 and 2005. The rationale behind the concept is attempting to promote a more enjoyable environment for younger players who may feel overly challenged in their calendar group and to minimise the impact of the Relative Age Effect in Rugby League. Note, this provision has not been introduced to allow a player to play back and dominate an age group or division.

#### **Eligibility**

Players born in 2003, 2004 and 2005 that are born in the second half of the calendar year (July 1 – 31 December) are eligible to apply for the 18-month registration window.

Junior Representative players shall not be eligible to apply for the 18-month registration window for a period of two (2) football years after which they were selected as a Junior Representative player. For this provision only, a Junior Representative player is a player who has been selected by the Toowoomba Clydesdales to trial at the Western Mustangs Selection Trials.

Successful applicants of the 18-month registration provision will forfeit the following:

- Consideration for Junior Representative teams;
- Eligibility for 'portability' clearance to transfer to another competition;
- Eligibility in a Restricted Weight Division outside their calendar group;
- The right to participate in a Development Cup competition; and
- The right to participate in their calendar group unless under special circumstances (e.g. a team would forfeit without their involvement).

Considerations when identifying players eligible to apply for 18-month registration include, but are not limited to:

- Weight and/or height of participants and those who are deemed above the 85<sup>th</sup> percentile for their calendar grouping may be ineligible to apply for this policy;
- Differences in physical, mental or emotional maturity relative to the remainder of calendar group;
- Feeling overly challenged in their calendar age group;
- Unavailability of the applicant's calendar group;
- New participant to the game of Rugby League;
- Additional provisions may be provided in extenuating circumstances (including but not limited to medical reasons).

A comprehensive list of all successful applicants will be sent to all participating clubs before the commencement of the season and is subject for review at the discretion of the Games Committee.

Should any situation or matter arise, not covered by this provision, the matter shall be referred to the Games Committee for a decision, which will be final.

#### **Qualifications Committee**

Before the commencement of regular season fixtures, all clubs will be provided with a list of players playing under the 18-month registration policy.

The Games Committee is responsible for determining whether a player should be granted an 18-month registration window. The Games Committee may approve, decline or ask for further information to support an application. The outcome of the application will be communicated to Club Executives, and it is the responsibility of the Club Executives to ensure that the player is notified.

### **Handling Complaints**

An appeal process will be available for Clubs wishing to request a player participating under the policy. The Games Committee is the appropriate committee for the review of disputes of initially successful 18-month registration players.

The Games Committee will be responsible for the collection of supporting information to assist in the decision-making process as to whether the player who was previously admitted the 18-month registration provision shall remain in their respective age group. Supporting information includes, but is not limited to:

- The players' weight, to assist in determining which percentile they fall in on the weight-for-age percentile scale
- Interviewing/gathering feedback from opposing coaches to the player in question;
- Previous scorecards.

The Games Committees determination of which age group the player should continue in shall be final.

## 2.5 Representative Program

Please refer to the TJRL Representative Policy.

## 2.6 QRL Miscellaneous Policies

### 2.6.1 Working with Children Blue Card

This Policy has been created to endeavour to protect all QRL individual members who are under 18 years of age from all forms of physical or mental violence, exploitation and abuse (including sexual abuse) while under the care and conduct of any coach, trainer, manager or other officials.

All coaching and support staff must have applied for a Blue Card before commencing their duties. All coaching and support staff must have a current Blue Card, or Blue Card exemption, and always have it accessible when working with children.

### 2.6.2 QRL Compression Garment Policy

All Clubs are to comply with the QRL Compression Garment Policy with regards to any technical garments worn under a Players/Match Officials on-field uniform. These garments include upper body tops, shirts, tights and shorts.

In a match environment, compression garments may only be worn as follows:

- Garments may not extend past either sleeve of the jersey, hem of the shorts, neck/collar or the length of the playing socks.
- Compression garments must only be black or skin tone in colour.

In the event of a breach of the policy the following penalties will apply:

- A player will be asked to remove the garment before entering the field of play.
- If he refuses to do this, he will be removed from the field and action taken against the Club.

In a training environment, compression garments of any nature may be worn by players and branding is not restricted.

### 2.6.3 QRL Body Piercing and Hair Beading Policy

The QRL Board decided that in the interest of player safety, all visible body jewellery must be removed, and non-visible body jewellery must be taped. The Board further agreed that players with beads in their hair must wear headgear which covers the beads.

## 2.7 Code of Conduct of the NRL, QRL and TJRL

### 2.7.1 Introduction

The TJRL fully supports and endorses the NRL National Code of Conduct, including its description, outlines and penalties. All Clubs including, players, parents and carers of players, coaches, officials and spectators should fully understand the detail of this document to avoid breaches of its contents which could result in fines, loss of team match points and suspension. The Management Committee or Executive may request any Club to show cause for any breaches.

The Code of Conduct seeks to:

*Promote and strengthen the good reputation of Rugby League, Rugby League players, parents/carers of players, coaches, officials and spectators by establishing acceptable standards of performance and behaviour of Rugby League Players while on duty as TJRL representatives.*

Deter conduct which could have an adverse effect on the standing and reputation of the game of Rugby League and the TJRL.

### 2.7.2 Code of Conduct – QRL Rules

**QRL 4.4** The Code of Behaviour listed below applies to coaches and players who have been selected in a team to represent the QRL, a Division, the TJRL or a Club:

- a. wear and use only approved clothing and equipment at training and in matches and at such times as directed by the team management;
- b. not wear or display any unauthorised commercial logo on any article of clothing or equipment whilst at training, in matches or at any other such time as directed by the team managements;
- c. maintain their personal appearance and dress in public at a standard determined by the QRL when representing the administration unit for which he or she has been selected or appointed;
- d. accept all reasonable direction of the relevant team management;
- e. not, without approval of the relevant Division Manager or nominee, write a column for publication in any newspaper or publish statements through any media source. Provided that such approval shall not at any time be unreasonably withheld and shall be deemed to continue until withdrawn by the relevant Division Manager or nominee;
- f. not at any time, make any comment, in any publication whether written, televised or broadcast through social medium, which is determined to be detrimental to the interested, welfare or image of the Game;
- g. not during the course of or after a match under the jurisdiction of the QRL, a Division or a Local League, breach the National Code of Conduct adopted by the QRL and published from time to time at [www.qrl.com.au](http://www.qrl.com.au), nor abuse or address a referee, a touch judge or other match officials in insulting terms or act in a provocative manner towards such persons;
- h. not engage in any conduct detrimental to the spirit or image of the Game;
- i. at all times behave in public in a professional manner and must not engage in any public acts of misconduct or unruly behaviour whilst representing the QRL, a Division, a Local League, Club or otherwise; and
- j. not vilify any other person whilst representing the QRL, a Division, a Local League or Club. Vilification includes acting or speaking in a manner which is intended to offend, insult, humiliate, intimidate, threaten, disparage or vilify another person on the basis of the person's race, religion, colour, sex or sexual preferences, impairment or national or ethnic origin.

### 2.7.3 General Responsibilities

#### **Behaviour**

All players, parents/carers of players, coaches, officials and spectators must behave in a responsible, professional and sportsmanlike manner.

A Player, parent/carer of players, coaches, officials and spectators shall not participate, be involved in or associated with activities that bring the TJRL or the game into disrepute.

Where Players, parents/carers of players, coaches, officials and spectators commits a breach of this section; the TJRL may impose a penalty on the Players, parents/carers of players, coaches, officials and or spectators. The TJRL will determine the penalty after considering the seriousness of the offence, as a result of the action in question.

Participants will not at any time, make any comment, in any publication whether written, televised or broadcast through social medium, which is determined to be detrimental to the interested, welfare or image of the Game.

#### **Discipline**

Players/Playing Staff are to comply, to the extent that is reasonable, with all directives which are conveyed directly or indirectly by coaching staff and management.

In addition to breaching this Code, the conduct of their players, parents/carers of players, coaches, officials and spectators may give rise to actions against the same under or according to any one or more of the following:

- Civil and/or criminal laws;
- The QRL/TJRL Rules.

The TJRL may suspend an individual charged or summonsed by Police until the matter is finalised in a court of law.

#### **Property**

All Players, parents/carers of players, coaches, officials and spectators must treat the property and facilities of the TJRL, and other providers (including transport and accommodation providers) with respect and regard.

Where any Players, parents/carers of players, coaches, officials and spectators commit any breach of this section, the Executive may impose a penalty (fine and/or suspension) on the Players, parents/carers of players, coaches, officials and spectators.

The Executive will determine the penalty after considering the seriousness of the offence, because of the action in question.

### 2.7.4 Public and Related Responsibilities

#### **Affiliates Obligations**

Any club or affiliate playing in the TJRL competition is expected to attend official TJRL functions. These include:

- Attending public functions organised or supported by the TJRL; and
- Attend appointments arranged by the TJRL to make appearances in public or on radio or television.

Dispensation will be considered on application, and each will be judged on its merit.

#### **Public Conduct**

Players, parents/carers of players, coaches, officials and spectators will always, while in public, behave and conduct themselves in a dignified and appropriate manner.

Where a Player, parent/carer of player, coach, official and spectator commits a breach of this section, the TJRL may impose a penalty.

No member of the TJRL or its affiliates shall comment publicly on any matter which is, or is likely to be, or has been, the subject of an official inquiry by the TJRL.

**That member or Club may be subject to a fine up to but not exceeding \$1000.00 with the final decision to be made by the Management Committee.**

Where any Player, Coach or Official of a Club comments publicly on the performance of a referee in a match conducted by the TJRL, **that Club may be subject to a fine up to but not exceeding \$1000.00 with the final decision to be made by the Management Committee.**

In this context "comments publicly" means adversely comments on such a performance either orally or in writing to, or in the presence of, any person whom he knows is a member of the media or makes such a comment which he/she knows may be reported in the media.

### ***Promotional Events***

Player/Playing Staff/Clubs must participate in all activities and events required by the TJRL for the promotion of the game, and attend:

- public functions organised or supported by the TJRL or the League; and
- appointments arranged by the TJRL or the League to make appearances in public or on radio or television.

Notification will be provided in reasonable time to any event indicating the individual's responsibilities and attendances.

Individuals are required to be punctual in attendance.

Where a Player/Playing Staff/Clubs commits a breach of this section, the TJRL may impose a penalty on the Player/Playing Staff/Club. The TJRL will determine the penalty after considering the seriousness of the offence, as a result of the action in question.

### ***Sponsors***

The TJRL relies on its income-producing activities and the sponsors and sponsorship support provided by companies and individuals for the ongoing success of the League.

The TJRL enters contracts with sponsors to provide a mutually beneficial service to the sponsor in a businesslike manner in return for the funds, which subsequently support the TJRL. Companies do not enter sponsorship deals unless they are of benefit and rewarding financially to both parties. The TJRL enters these deals by providing the TJRL's products - the Players/Playing Staff/Clubs and the image of the TJRL - thus allowing the sponsor to benefit in the contracted manner.

Accordingly, it is vital for the Players and Officials to understand their responsibilities in this regard, and to assist in maximising the benefits to TJRL, which subsequently flow to Players/Playing Staff/Clubs.

All affiliated clubs within the TJRL must always sell only sponsor related products.

## **2.7.5 Confidentiality**

### ***Material of the TJRL***

Players/Playing Staff/Clubs acknowledge the confidential nature of all material of the TJRL and will protect the confidential nature of such material.

### ***Disclosure***

Players/Playing Staff/Clubs will, so far as is reasonable, disclose to the TJRL any matter which might adversely affect their performance, the performance of their team, their sponsors or the TJRL.

### 2.7.6 Social Media

Any player, official or anyone associated with the game including a spectator, parent/guardian etc. who is found to have improperly used any social networking site including Facebook, YouTube, Twitter and other similar mediums which concerns Rugby League in general or the TJRL, may be brought before the Disciplinary Tribunal.

It is each Club's responsibility to monitor their social media sites.

Improper use of a social media site includes:

- Insulting any person involved in the TJRL including but not limited to all on-field match officials and players;
- Partaking in bullying any person involved in the TJRL by making offensive, racist, sexist or abusive comments about a person; or,
- Engaging in any other behaviour that the TJRL decides in its discretion is an improper use of a social media site or brings the game of Rugby League into disrepute.

## 2.8 Drugs

At all times, Players/Playing Staff/Clubs will continue to comply with the NRL/QRL anti-doping rules.

## 2.9 Match Review and Tribunals

### 2.9.1 Match Review Committee

All Match Review Committee decisions shall be based on one of the following:

- The written on-field incident report;
- A written complaint received by the TJRL President relating to an alleged incident and any such further evidence (e.g. video evidence of the incident) as determined by the Match Review Committee; or
- A written complaint received by the TJRL President from the President of an affected player's Club which is supported by video evidence.

The Match Review Committee can meet either in person or via electronic means and must comprise of three persons appointed by the Management Committee.

The Match Review Summary Sheet must be emailed to all clubs no later than 5:00 pm on Tuesday following the game.

Clubs need to respond appropriately by 5:00 pm on Wednesday following receipt of the Match Review Summary Sheet, electing to:

- Pleading Guilty to the Charge (therefore receiving the early plea discount);
- Pleading Not Guilty to the Charge (therefore electing to attend a Judiciary Hearing); or
- Pleading Guilty to a lesser Charge (electing to attend a Judiciary Hearing but (as an example) pleading guilty to a Grade 1 offence rather than Grade 2).

Failure by a club to respond within the timeframe indicates the player has accepted the charge and will receive the Early Plea Incentive.

#### **Citing Process**

The process for citing players is as follows:

- The President of the opposing Club wishing to cite a player must notify the TJRL and the QRL Office via email of their intention to cite the player by 4:00 pm on Monday following the game, outlining the grade the incident occurred in, the time the incident occurred and (if possible) the player/s they wish to cite;



- A Citing Fee of \$250 (refundable to the requesting Club if the Match Review Committee cites the player) is to be paid to the TJRL – either via cheque handed in to the Central Division Office or via Direct Deposit to the TJRL's Westpac bank account (BSB 034 221, A/c no. 551987);
- Each of the above criteria must have occurred within the required timeframe for the citing to be considered;
- The requesting Club will be advised as to whether the citing has been upheld or dismissed;
- If a player is cited from this process, their Club will be notified as soon as possible to enable consideration of early pleas or challenges to the citing via the Judiciary.

### 2.9.2 Judiciary Tribunal

The TJRL will convene a Judiciary Hearing if clubs have pleaded not guilty or serious incidents are referred to the Judiciary Tribunal directly from the Match Review Committee.

The Judiciary Tribunal can meet either in person or via electronic means and must comprise of three persons appointed by the Management Committee.

In making their decision, the Judiciary Tribunal should consider:

- Evidence provided by the Match Review Committee;
- Evidence provided by the match official;
- Evidence provided by the club/player; and
- Evidence provided by the opposing player or affected person.

The Judiciary Tribunal Summary Sheet must be emailed to all clubs no later than 3:00 pm on Friday following the Judiciary Hearing.

#### **Appeal**

The Division will only hear an appeal on the grounds of:

- The process followed was not consistent with the TJRL or QRL Rules, and that had a direct bearing on the result of the Judiciary Tribunal;
- The player/club has new evidence that was not previously available; or
- The penalty is a suspension from playing greater than eight competition matches.

An appeal must be lodged with the Division according to QRL Rule 5.7.

### 2.9.3 Disciplinary Tribunal

The TJRL will convene a Disciplinary Hearing as required by QRL Rule 5.5.

The Disciplinary Tribunal can meet either in person or via electronic means and must comprise of three persons appointed by the Management Committee. At least one person on the Disciplinary Tribunal must be a member of the Management Committee.

A complaint must be made to the TJRL within seven days of the incident which is the subject of the complaint occurring. If the TJRL considers the evidence and decides to charge the alleged perpetrator, the alleged perpetrator should be advised of:

- Details of the alleged complaint;
- Evidence available to the TJRL;
- Date, time and venue for the Disciplinary Hearing;
- Option to provide further evidence.

The TJRL must advise the alleged perpetrator, in writing, of the outcome of the Disciplinary Hearing within two business days of the hearing.

#### **Appeal**

The Division will only hear an appeal on the grounds of:

- The process followed was not consistent with the TJRL or QRL Rules, and that had a direct bearing on the result of the Disciplinary Tribunal; or
- The person is dissatisfied with the decision and can provide written evidence to suggest the appeal is not frivolous.

An appeal must be lodged with the Division according to QRL Rule 5.6.

## 3.0 Operative Provisions

### 3.1 Admission Prices

The Management Committee is responsible for setting admission prices. TJRL season passes and TJRL match passes are to be recognised by all Clubs during TJRL competition rounds.

No concession, student or family rates apply. The pricing structure is:

- Adult Entry     \$4.00
- Under 18        Free

### 3.2 Ball Persons

It is the home clubs' responsibility to supply Ball Persons.

A maximum of two Ball persons may be used for each sideline during matches. An additional Ball person may be allowed if there is a need to fetch balls kicked outside the perimeter fence. Ball persons are to remain near the touch judge while the match is in progress and are not to impede the movement of the touch judge.

Ball persons must place and leave the ball on the touchline at the point where the ball crossed the line and next to the touch judge. Ball persons **MUST NOT** under any circumstances, throw the ball into the field of play or to a Player close to the touchline.

Ball persons who enter the field of play to deliver kicking tees may only do so at a stoppage of play and after the kick has been taken must remove it from the field.

Minimum clothing requirements for ball persons are club shorts, socks (Club colours) and shirts/jerseys, and closed in shoes.

Ball persons must be a minimum of 10 years of age.

### 3.3 Bleeding Players

#### 3.3.1 General Procedure

The following procedure will apply in all cases where a player is bleeding, or his person, clothing or equipment has been contaminated by blood:

- If the referee notices a bleeding or blood-contaminated player, he will immediately stop play and call 'time-out' and signal to the team FAO to attend to the player.
- The team FAO will immediately enter the field of play to assess whether the player can be quickly treated on the field or whether he will require treatment off the field.
- If the FAO advises that the player can be treated on the field, the referee will instruct the player to dropout behind play for that purpose, and the match will immediately recommence.
- If the trainer advises the referee that he will have to treat the player off the field, the match will not restart until the player has left the field. The player may be interchanged, or the team can elect to play on with 12 players temporarily.

- If the referee stops play twice for the same player and the same wound, the player must be taken from the field for treatment and either interchanged or the team may elect to play on with 12 players until the bleeding player returns.
- The referee will hold the game up to replace a bleeding player, but a trainer must first advise the referee that an interchange is going to take place.
- If a bleeding player has left the field for treatment and is not interchanged, he may return to the field of play at any time provided he does so from an on-side position. If the bleeding player has been interchanged, he may only return to the field through the interchange official as a normal interchange player.
- A bleeding player returning to the field of play which has not been inter-changed is not to be regarded as a replacement/interchange player and therefore may take a kick for goal. Conversely, a bleeding player returning to the field of play which has been interchanged may not take a kick for goal at that time.

### 3.3.2 Stitching/Stapling

Any player who is bleeding and requires treatment by way of either stitches and/or stapling may only have this done by a Doctor and must be taken to the team dressing room or shared medical facility so that this procedure can be conducted out of the view of the public. After the treatment the wound must be bandaged or covered to protect the injury, to eliminate the risk of further bleeding and to prevent the potential risk of transmission of blood-borne infectious diseases.

### 3.3.3 Contaminated Clothing

In any case where a player's person, clothing or equipment has been contaminated by blood, whether through a wound to himself or through contact with a wounded player, the referee shall direct the team trainer to enter the field of play to attend to that player by taking immediate steps to ensure that the player is free of any blood contamination before that player shall be permitted by the referee to re-join play. Until those steps have been taken, the player shall, at the minimum, dropout behind play. Contaminated clothing and/or equipment should be treated with a solution of detergent and bleach.

When a player has to replace his contaminated jersey, it is the Team Manager's responsibility to ensure the Time Keeper is immediately advised about the New Jersey number. The Time Keeper should record this replacement number on the Match Report.

## 3.4 Team Run-On

In all cases, teams will immediately take the field when directed by the Touch Judge. It is the responsibility of teams to ensure they are ready to take to the field at the scheduled time or, in the event of the previous game(s) running over time, as soon as they are notified by either the Referee, Touch Judge or Ground Announcer.

Should a team fail to take to the field within one minute of receiving said direction they may be fined by the TJRL.

## 3.5 Competition Format

### 3.5.1 Format

The TJRL Competition will be played over 17 grades:

- Under 6
  - Under 7
  - Under 8
  - Under 9
  - Under 10
  - Under 11
  - Under 12
-

- Under 12 Girls
- Under 13 Premier Grade
- Under 14 Premier Grade
- Under 14 Premier Grade Girls
- Under 15 Premier Grade
- Under 16 Premier Grade
- Under 16 Premier Grade Girls
- Under 18 Premier Grade Girls
- Under 11/12 Development Cup
- Under 13/14 Development Cup

Clubs must nominate teams at least four weeks before the commencement of the first round of fixture matches. Any additions or withdrawals after this date may attract a fine.

When player numbers reach the required limits, Clubs must nominate Development Cup teams in composite age groups of Under 11/12 and Under 13/14.

The Games Committee reserves the right to accept or decline any nominations of any level of its competition. The competition proper will be run over a pre-determined number of weeks as required.

### 3.5.2 Premier Grade

Each Club is to nominate their top eight core players in each grade to the Games Committee by the end of Round 2 of the competition and again at June 30. Core players cannot play in Development Cup games without the special dispensation or permission of the Games Committee. The penalty for Clubs that play any of their nominated Premier Grade core players in a Development Cup or Youth Cup match without the permission of the Games Committee will result in a penalty of **loss of match and two competition points.**

Deliberate attempts to exclude players from the core player list to gain advantage for lower grades is considered a serious breach of these rules and a maximum fine of **\$500.00 per player** may apply.

Premier Grade teams can field 19 players only on a team sheet and in matches, and unlimited interchange applies. The penalty for Clubs that list or play more than 19 players in a Premier Grade match without the permission of the Games Committee is a **loss of match and two competition points.**

The Games Committee will review match results at the end of the first round of games, and make decisions, based on these results, as to whether teams are to be moved from Premier Grade to the Development Cup competitions.

### 3.5.3 Development Cup

Development Cup is a flexible competition that can vary between 9-a-side to 13-a-side games in accordance with the NRL rules, depending on player numbers in each Club.

No representative players (i.e. Mustangs, Clydesdale and Schoolboys) will play in the Development Cup game. For this provision, the definition of representative players in QRL Rule 4.1.6 will be adopted.

Any Club that registers 20 or more players in an age group must nominate a Development Cup side or are to be assessed by the Games Committee.

The Games Committee will review match results at the end of the first round of games, and make decisions, based on those results, as to whether teams are moved from the Development Cup to Premier Grade.

If a player opts out of playing Premier Grade, only wishing to play Development Cup, a letter detailing the reasons and circumstances of the decision should be provided to the TJRL. If the Games Committee accepts the request, then the player shall be deemed ineligible to be selected in any TJRL Representative

Team or Development Squad. This letter must be provided to the TJRL before the commencement of game three of each year. The Games Committee, at its discretion, may review a players' request at any time during the season.

### 3.5.4 Under 6 to Under 12 Competition

The Under 6 to Under 12 Competition will be conducted on a round-robin and home and away basis, matched up with Premier Grade, Development Cup and Girls draw where possible.

Any Clubs that register enough players for more than one side are to nominate multiple teams. The determining number of teams will be the NRL rule governing the minimum number for a team, plus three reserves.

The Games Committee has the right to review and nominate additional teams where required.

The TJRL will conduct an Under 6/7, Under 8/9 and Under 10/11 Carnival each year, when the Annual Mustang Challenge is conducted. These Carnivals form part of the Season draw, and attendance by all Clubs is compulsory. TJRL Colours will be used for the Carnival ribbons.

### 3.5.5 Finals

Premier Grade (U13-16), , Under 14, 16 and 18 Girls will contest a full premiership competition, with the final four teams contesting finals.

If a tie for 4<sup>th</sup> place eventuates, then 4<sup>th</sup> place is to be decided by a playoff conducted mid-week. The TJRL President will advise the venue and time for the game after consultation with the Clubs involved. Highest for and against, and oldest grade (if there is more than one game) gets the home ground.

In Finals, if drawn at full-time, additional extra time (first 10 minutes each way, then if required, an additional 5 minutes each way) shall be played until the winner is determined by the first point scored in Under 13-16 Premier Grade, , Under 14, 16 and 18 Girls.

### 3.5.6 Allocation of Points for Fixtures

Points for each match shall be:

- 2 points for a win
- 1 point for a draw
- 0 points for a loss
- 2 points for the non-forfeiting team

### 3.5.7 Club Championship

The points as listed in rule 3.5.6 will be calculated to determine the Club Championship. Only Premier Grades Under 13-Under 16 Boys, Under 14, 16 and 18 Girls team points will be used in the calculation. The Club that has the most points at the end of all fixture rounds will be deemed the Championship Club. If two or more Clubs are equal on points, the Clubs will share the trophy.

### 3.5.8 Qualifications

For Premier Grade (U13-16), Under 14, 16 and 18 Girls, a player must play at least four games for his/her Club, within the required age level before being eligible to play in the Finals Series (Semi, Preliminary and Grand Finals). Clubs must supply player lists for checking of eligibility to the QRL Administration Officer by 6:00 pm on the Sunday preceding the game. Applications can be made to the TJRL for special circumstances to qualify a player.

### 3.5.9 Miscellaneous

(a) Players of the age group playing must start play before a younger player takes to the field.

- Penalty:** First Offence: \$250 fine.  
Subsequent: \$500 fine + loss of competition points.

- (b) Players who are playing up an age group must have played in their own age group first unless permission has been given by the TJRL Games Committee.  
**Penalty:** First Offence: \$250 fine.  
 Subsequent: \$500 fine + loss of competition points.
- (c) Clubs need to ensure they are always only fielding 13 players.  
**Penalty:** Loss of Game.
- (d) If a team has a minimum number of 19 players on a team sheet from the age group playing, they cannot have lower age group players also sitting up to participate in that team. Refer to *rule 3.5.9(a)*.
- (e) In non-scoring grades, where a Club cannot supply enough players to field a team on a game day, it is permissible for opposition clubs to loan players to that club for the duration of the game.
- (f) Clubs must notify the TJRL President, Secretary, QRL Administrator and the opposing Club of any trial games, change of venue or fixture times no later than 6:00 pm of the Sunday before the match.
- (g) Clubs requesting trial or tour matches must do so on the QRL Application to Travel/Host Form, four weeks before the game/s.
- (h) In Under 13 – Under 16 matches, including Under 13/14 Development Cup, Under 14 Girls, Under 16 Girls and Under 18 Girls, the minimum numbers of players per team allowed on the field is nine (9). Should less than nine (9) players – currently participating in a match then, for safety reasons, the match should be terminated. Current participants are players on the field and players who have been temporarily suspended (i.e. sin bin). If this occurs the game shall cease and the score at the time will be recorded on the Match Report form. The TJRL (or nominee) will determine the result.

## 3.6 Dismissed Players

### 3.6.1 Sin Bin

A player sent to the sin bin must proceed immediately to the dressing room. A Club Official must accompany and remain with, all Players sent from the field.

Unless otherwise stipulated, the team's dressing room is the sin-bin. An official other than the official timekeeper may be responsible for the keeping of time in the sin bin. These timekeepers must be co-located.

Time in the sin bin is officially referred to as a Temporary Suspension.

Sin Bin time is for playing time only and is calculated after the Referee signals time-on and when play re-commences, neither of which should occur before the dismissed player leaves the playing area – i.e. outside the fenced playing area. Dismissed players should leave the playing area promptly.

Time in the sin bin is suspended if further time is called off during the 10 (ten) minute period, e.g. injury or a delayed kick at goal. Suspended time is not included in half time but does expire after the game. Counted time has nothing to do with the Referee and is the responsibility of the official designated to that duty. The dismissed player(s) may be called into the tunnel with two (2) minutes remaining of their suspension by their club official but cannot enter the playing area until indicated by the timekeepers. They will be advised through the P.A. System on the ground when their sin bin time has expired.

The Player or Players concerned will then, and only then, report to the Touch Judge or, if available, Interchange Official before entering the field.

### 3.6.2 Player Dismissed from Field

A player dismissed from the field of play must proceed immediately to the dressing room accompanied by a Club Official. The player must then either stay in the dressing room until the end of the game or he can change out of his playing gear and spectate from any area **except the player's**

**bench.** They **must** remain on the grounds until they have signed the Referees On-Field incident report.

It is the referee's responsibility to complete the charge report and/or statement. It is the responsibility of a Club official to sign on behalf of the player or to ensure the player signs and obtain the yellow copy of the charge sheet from the referee before they leave the venue. This is not an admission of guilt, simply an acknowledgement that the player has been dismissed from the field of play.

The original copy is forwarded by the Match Referee to the QRL office no later than 12 pm of the next business day following the match and the pink copy is to be retained by the match official.

### 3.7 Forfeits, Cancellation, Postponement, Abandonment

TJRL Competition matches may only be forfeited, cancelled or postponed with the prior approval of the TJRL. Abandoning a game due to weather conditions will be at the Referee's discretion.

#### 3.7.1 Forfeit

If a Club must forfeit a game, they must notify the TJRL Secretary by 8:00 pm on the Thursday preceding the game either by phone, email or in writing.

Clubs will also provide written confirmation outlining the reason/s for the forfeit. This notice must be received by the commencement of business hours Monday following the game. If a Club fails to give the TJRL the required notice of forfeit, a \$250.00 fine will be imposed on the offending club. Of this, \$50 goes to the host club.

Clubs will be required to show cause as to why any team forfeiting two matches should not be deregistered. A team forfeiting on a third occasion will automatically be deregistered. Such deregistration of a team will attract an administration fee subject to Management Committee discretion.

#### 3.7.2 Postponement

A Club with five or more players missing from a team due to Toowoomba Clydesdales or Western Mustangs selection over a given weekend may apply to the Executive to have their scheduled club match postponed to a later date. Should there be less than five players from an individual team involved in the representative match there is no obligation on the part of the opposition or the Executive to postpone the match. However, should the opposing Club agree to a postponement, the Executive may reschedule the match.

Where fixture games are postponed for any reason the said game will be played at a date arranged by the Executive or cancelled. Postponed matches must be made up with 28 days of the (originally) official scheduled date of the match. The Executive will have the final word in rescheduling matches. Teams rejecting a second date and time for the match will be deemed to have forfeited the match. No 'make up' matches are to be played in the seven days before the first week of semi-finals.

#### 3.7.3 Cancellation/Abandonment

It may become necessary to cancel or abandon a match due to inclement weather conditions, travel problems, lighting issues or similar unforeseen circumstances.

The decision to cancel a match, before the commencement of the match, can be made only by the Match Referee, in consultation with the Club Presidents. Should there be a Management Committee Member there, then they may be consulted.

The Home Team Official must immediately notify the relevant Visiting Team of the cancellation. There can be no appeal or dispute of a decision to cancel or abandon a match.

The duty of care and safety of players must always be paramount.

In the case of wet days, it is the responsibility of the Host Club to notify if its ground is in doubt for play. A Club Official must notify the TJRL Secretary by 3:30 pm the preceding day for Friday or midweek matches, and 6:45 am for Saturday and Sunday matches. The decision for what action to take will rest with the Executive. Matches for non-premiership age groups will not be rescheduled. Premiership age group matches may be required to be rescheduled. The TJRL will circulate cancellations.

#### **Lighting Failure – Night Games/Poor Light**

In the event of a temporary blackout due to an electrical fault the decision to delay the game pending repairs will be dependent upon the Match Referee, in consultation with the Club Presidents. This decision should state the maximum time that the game can be delayed – considering weather and travel considerations. Should they be unable to reach an agreement then the TJRL President or their representative is to have the final say.

#### **Rain**

The following represent special provisions for wet weather:

- Field markings, particularly touchlines, goal lines and dead ball lines may be “touched up” just before the first match if they have faded due to wet weather conditions.
- No other re-marking procedures will be permitted during a match without the prior approval of the TJRL authorised representative.

#### **Match Conditions (Hot Weather)**

Pre-season trial matches should only proceed when the Senior FAO for each of the opposing teams and the Senior Referee all agree that, in their combined opinion, the prevailing weather conditions are considered safe for play.

During any match in a season, should the Referee and/or Senior FAOs for each of the opposing teams both agree that, in their joint opinion, the prevailing weather conditions necessitate some relief from normal playing conditions; the following concessions are to apply for that match only:

- (a) Referees will call a one (1) minute ‘time-out’ approximately halfway into each half to allow players to take a fluid break. Players will remain on the field and may only be tended to by the two (2) Leaguesafe and one (1) FAO. No coaching staff will be permitted on the field. After the break, play will resume in the normal manner (i.e. play the ball, scrum, penalty, etc.)
- (b) On-Field personnel provisions may be relaxed so that all three (3) Leaguesafe/FAOs can carry water throughout the match
- (c) Half-time break may be extended to 10 minutes.

#### **Awarding of Match Points**

In the event of a match being cancelled or abandoned before the commencement and up to half time, the following rules will apply:

- Each team will be awarded one point;
- Each team will be awarded the average for and against points for that round.

In the event of the match being cancelled or abandoned after half time the following rule will apply:

- The result at the time of cancellation/abandonment will stand.

### **3.8 Goal Kicking Time Limit**

If a player wastes time when kicking at goal, the Referee may caution him or, in an extreme case, dismiss him. He should not cancel the kick but should allow extra time to compensate for time lost.

### **3.9 Ground Officials**

It is the responsibility of all Clubs and especially their Ground Officials to ensure all personnel abide by the NRL Code of Conduct and NRL/QRL Rules. Each club is to provide two (2) Ground Officials for



each operatable field and they will be responsible for the management of all behaviour, conduct and adherence to rules at the venue.

The Ground Officials are to be clearly identified by wearing a Ground Official Vest. Ground Officials are to be sober and not consume alcohol while on duty.

All Ground Officials are to be familiar with the NRL and TJRL Code of Conduct and the Duties of the Ground Official. One (1) Ground Official is to be centrally located and visible on the side of the field and they are to introduce themselves to the Match Referee before commencement of each game.

At any match in a Final Series, both competing teams and the host club must supply two Duty Officials each.

The minimum age for a Duty Official is 18 years.

The TJRL may impose a fine of \$250.00 on clubs who fail to provide a suitable Ground Official. A fine of \$500.00 will be imposed for subsequent offences.

### 3.10 Match Reports (Team Sheets)

Online Match Reports are to be completed by both teams before the match including their Coaches and FAO's names. These Match Reports are to be completed and submitted online by at least 6:00 pm Friday before the relevant match commencement.

On game days, each team bears the onus to make the appropriate changes and advise the Announcer's Box **at least 15 minutes** before the game.

No player will take the field without having his or her name recorded in the Match Report. This instruction also applies to reserves and replacements, irrespective of whether they may have been named on a Match Report relevant to an earlier match. Players not complying with these instructions shall be regarded as "unqualified".

Players named on the match report will be deemed to have played in that match.

#### 3.10.1 Online Scoring

All TJRL fixtures in all grades will be recorded online. It will be the responsibility of the home team to ensure that online scoring is completed. To ensure that the recording of players and scoring is completed accurately and in a timely manner the following protocols will need to be observed.

- Both teams are to enter their team on the team sheet by 6:00 pm on the Friday before the match. These teams will be entered in the 'pre-game section' online.
- Team list will include team officials in the appropriate section of the team sheet.
- Online team sheets must have the names of team officials listed in the appropriate section including Coach, Manager, FAO and Leaguesafe.
- The TJRL and/or TRLRA will enter the names of referees and touch judges.
- Late adjustments can be made to the teams before matches at the ground. Team changes must be communicated in writing to the official scorer by team management at least 15 minutes before the commencement of the match. This applies to both home and away teams.
- No player can participate in a match if they are not registered and if they do not appear on the team list.
- Progressive scores for a match will be recorded as the match is being played. Online scoring will include player action (i.e. tries and goals as they occur). The clock will need to be activated to ensure that the time of events in the match is recorded.

- During any match any actions on the field which cannot be recorded live need to be noted. This includes sin-bin events, send-off events and players placed on report by the referee. Any such events must be recorded in the match summary section of the 'post-game' window.
- After the match, scores will be published to the web by the home team.

Fines will result if match reports are not completed online and live scoring is not utilised. A fine of \$250.00 per game will be incurred.

### 3.11 Match Times

The duration of fixture games is as follows:

Under 6:	8 minutes each quarter, 2 minutes' break.
Under 7:	8 minutes each quarter, 2 minutes' break.
Under 8:	8 minutes each quarter, 2 minutes' break.
Under 9:	8 minutes each quarter, 2 minutes' break.
Under 10:	20 minutes each half, 5 minutes' break.
Under 11:	20 minutes each half, 5 minutes' break.
Under 12:	20 minutes each half, 5 minutes' break.
Under 13:	30 minutes each half, 5 minutes' break.
Under 14:	30 minutes each half, 5 minutes' break.
Under 15:	30 minutes each half, 5 minutes' break.
Under 16:	30 minutes each half, 5 minutes' break.

Under 12 Girls:	20 minutes each half, 5 minutes' break.
Under 14 Girls:	20 minutes each half, 5 minutes' break.
Under 16 Girls:	25 minutes each half, 5 minutes' break.
Under 18 Girls:	25 minutes each half, 5 minutes' break.

Under 11/12 Development Cup:	20 minutes each half, 5 minutes' break.
Under 13/14 Development Cup:	30 minutes each half, 5 minutes' break.

#### 3.11.1 Two Minute Warning

Each venue must sound the siren approximately two (2) minutes before the teams being required to take the field in each half.

Touch Judges are to ensure teams take to the field at the commencement of the game and at the end of half time. Should a team fail to take to the field within one (1) minute of being advised then the Referee is to record on the Match Report sheet the team name and time taken for that team to enter the field.

Teams that do not respond when called or leave their dressing room immediately the Touch Judge advises, will be reported by the Referee and may be subject to Penalties.

### 3.12 Time Off for Injury

#### 3.12.1 Fixture Games

No time off for injuries is to be taken in fixture games, except where an Ambulance vehicle is required on the field of play. Should this occur, time is stopped as soon as the Ambulance vehicle crosses the sideline or dead ball line and remains stopped until the Ambulance has left the playing area. Time will be stopped to compensate for time lost whilst the Ambulance is on the field of play. Upon resumption of keeping time, the game will proceed as usual, extending the scheduled playing time by the amount of time that is the result of the time stoppage while the Ambulance vehicle is on the field of play.

### 3.12.2 Final Series

In matches being played in the final series, time off is allowed for injuries in the second half only. The duration of matches is the same as above.

## 3.13 Medical Facilities, Equipment and Procedures

A stretcher compliant with the Australian Standards, seating and first aid ice shall be provided by the home club and positioned in an area centrally located between the two reserve benches.

Each host Club must supply a qualified NRL First Aid Officer (FAO) for each Under 6 to Under 12 game whilst games are in progress. These attendants are to be clearly identified and must in the Referee's line of sight while a game is in progress. In each game in the Under 13 to Under 18 (including Under 13/14 Development Cup and Girls) grades, each participating Club must supply their own qualified NRL FAO for the duration of the match.

The FAO is responsible for on and off-field medical treatment for their team and should be equipped with an appropriate First Aid Kit.

These are compulsory requirements. No game is to commence or continue without a FAO present.

**Penalty:** \$500.00 per absent NRL FAO.

### 3.13.1 Hygiene

Players should be made aware of the potential danger of transferring infectious diseases, e.g., Hepatitis A, B and C and HIV.

No spitting is permitted, except in specified controlled areas.

Contaminated and blood-stained articles and dressings are to be placed in appropriate 'contaminated waste' disposal bags.

Dressing rooms should be cleaned and swept after the team leaves the room.

## 3.14 On-Field Personnel and the Treatment of Injured Players

To be read in conjunction with the NRL First Aid Officers National Accreditation Scheme On-Field Policy.

Each team may engage and use a maximum of two (2) Leaguesafe qualified personnel (hereinafter referred to as trainers) to run water, messages, etc. and one (1) FAO to treat injured players during matches.

In no case shall the Coach of the team act as a FAO or Trainer in the match.

A maximum of two (2) trainers are permitted on the field at any one time and only when their team is in the attacking position.

An NRL accredited FAO may be substituted for the trainers however there is still only to be a maximum of two (2) on-field personnel on the field. The exception to this rule is if the FAO is treating an injured player then the FAO is in addition to the two (2) trainers.

Trainers are not permitted on the field during scrums (from the moment when the referee has ordered a scrum until the ball has emerged and their team is in possession) except in the case of a serious injury in which case the FAO may attend.

In all cases when trainers enter the field of play to attend to an injured player, carry water, or deliver individual messages, they must immediately leave the field once their assigned task has been

completed and return to the player's bench. Trainers and FAOs must remain within the bench area until their team regains possession or until they accompany an interchange player and the interchange official (if available) to the touchline in preparation to affect an interchange. There are no other circumstances under which it is permissible for trainers to move away from the bench area.

At all times Trainers must enter and leave the field as quickly as possible (i.e. running) without interfering with play.

The specific roles and responsibilities of each trainer are as follows:

- (a) Orange, Blue or Green FAO - (Medical) Orange, Blue or Green approved shirt.
  - a. Is allowed unlimited access to the playing field to attend to injured Players.
  - b. May provide fluids to Players when his team is in possession of the ball.
  - c. Must not carry messages.
  - d. May refill drink containers and offer other assistance off the field of play.
  - e. Can be involved in the on-field interchange process whilst his team is in possession of the ball.
- (b) Yellow Trainer - (Leaguesafe) Fluoro Yellow approved shirt.
  - a. The Trainer's duties are limited to:
    - 1. Interchange of Players.
    - 2. Provision of water.
    - 3. Carrying messages to individual Team members.
  - b. Is allowed access to the playing field:
    - 1. When his team is in possession.
    - 2. When a try has been scored.
    - 3. During a time-out called by the referee for an injury.
    - 4. During a dropout.
  - c. Must enter and leave the playing field without interfering with play.
  - d. Must not give general messages to the Team or otherwise assist in the task of coaching (save for the carrying of messages to individual team members) while play is progressing.

#### 3.14.1 Accreditation

First Aid Officers (FAO) are to be currently qualified with a minimum Basic Certificate Course in the Principles of Sports Medicine (i.e. Level 1 NRL First Aid Officers Certificate). Trainers must have a current League Safe certification.

#### 3.14.2 Registration

Trainers and FAO's must be registered with the NRL. Trainers and FAO's will not be registered without the necessary accreditation. The trainers and FAO's names must be recorded on the TJRL online match report sheet each week.

#### 3.14.3 Apparel

FAOs and trainers must wear officially designated apparel. This shirt must be worn on the outside of clothing and be clearly visible. They must wear their club shorts or black/navy blue shorts/track pants.

FAOs and trainers must wear appropriate enclosed footwear i.e. trainers or footy boots.

### 3.14.4 Serious Injuries

Only players, match officials, registered FAOs and Trainers are permitted on the field of play while a match is in progress.

Should an injury necessitate a FAO coming onto the field, the FAO who carries out the assessment is to attract the attention of the referee. The referee must stop play.

Under no circumstances is a Trainer to advise the referee of an injury whilst play is still underway. Any Trainer who attempts to stop play for tactical reasons unnecessarily will not only be liable to Penalty under the provisions of the TJRL Rules but may also be ordered from the playing area for the remainder of the match.

Players taken from the field on a stretcher may only return to the game if the First Aid Officer allows. A player who has suffered a serious medical condition (i.e. fracture, concussion) must supply their Club with a Medical Certificate Clearance before they can recommence training or playing.

### 3.14.5 Trainers Not to Distract

Trainers must not at any time enter the line of sight of a player when he is attempting a kick for goal or do anything which may in any way unnecessarily interfere with or distract an opposition player whilst he is participating in the match or constitute some disadvantage to the opposing Team.

### 3.14.6 On-Field Trainer Communication Equipment

No Trainers communication equipment is allowed on-field during any match.

### 3.14.7 Comply with Instructions

Trainers must always comply with any direction or instruction from match officials and Ground Officials. Trainers must not at any time while carrying out their duties make argumentative, disparaging, derogatory, or offensive comments to anyone.

Trainers must not become involved in any match, including approaching or having any contact with players, other than in strict compliance with their specific role and responsibilities.

Under no circumstances are trainers permitted to approach or become involved in an altercation or melee involving players from either competing teams. This includes not attempting to separate or restrain players who may be attempting to become involved in the incident.

A breach of this clause may result in Disciplinary Action.

### 3.14.8 Injury/Incident Register

All Clubs are to compile an injury/incident register of any occurrence at a game, training, or club event.

## 3.15 Weekly News and Magazine

Teams, Club Notes and any Advertising for the TJRL Weekly News are to be emailed to the TJRL Publicity Officer no later than 10:00 am Tuesday. Please remember the Code of Conduct when submitting articles for inclusion in the Weekly News.

Magazines will only be printed for Grand Final. The hosting Club will be invoiced for the full cost of magazine production.

## 3.16 Referees and Referee Facilities

### 3.16.1 Referee Appointments

The Toowoomba Rugby League Referees Association (TRLRA) will appoint a TJRL Referees Appointment Board. The TJRL Referees Appointment Board is responsible for appointing match officials from Under 13 to Under 16, including Under 13/14 Development Cup and Under 14, 16 and 18 Girls. Clubs are to elect a Referee Coordinator who is responsible for appointing match officials from Under 6 to Under 12,

including Under 11/12 Development Cup. Clubs are to forward advise of these appointments to the TRLRA by 5.00pm of Tuesday before the weekend's matches.

### 3.16.2 Referee Facilities

The following facilities must be provided for referees:

- (a) A separate and secure change room with at least one (1) toilet, one (1) shower and seating. If unable to supply a toilet, then one must be close by.
- (b) Lockable door.

### 3.16.3 Referees Security and Safety

- (a) Dressing shed door must be lockable and key available for referees.
- (b) Ground officials are to escort the Referee and Touch Judges for their exit from the field at both half time and full time.
- (c) Under no circumstances are match officials to be approached, questioned, or harassed in any way by Club Officials and/or players either during, or after a match. Except in the following manner:
  - i. Team captains or, should they be absent from the field, their representative are the only persons allowed to approach the referee during a game to clarify a ruling. Should they need to approach the referee then this may be done at a suitable time and, at all times, in a respectful manner. It will be at the discretion of the referee if the clarification is required immediately or at a later stage of the match. In speaking to the referee, a player must not question or refer to the referee's ability or integrity. The Referee will not debate decisions with the Captain.
  - ii. The Club President is only allowed to present to the match official after a game. Should the Club President wish to discuss anything with the Referee after their game then they are to send a request via the Ground Official to the referee asking if they would be available to discuss the game. These discussions are not mandatory for the referee and should the referee agree then they are to be carried professionally and respectfully at an agreed time and place with a Ground Official present.
  - iii. An authorised Club Representative may email the TJRL with any questions concerning referee decisions. These queries must include all necessary information such as when the incident occurred and what the perceived issue is so that the TJRL may review the incident. The answers to these questions will in no way affect the outcome of a match. As these questions will be answered by volunteers the time frame for a response may vary.

### 3.16.4 Referee Recognition

The TJRL Referee Encouragement Award will be voted on by the Referees Appointment Board and endorsed by the Management Committee. These awards will not guarantee a Grand Final appointment.

## 3.17 Suspended Players

Any Player who is suspended from playing in a match or matches pursuant to the provisions of the TJRL Judiciary Code of Procedure or any other Schedule to the TJRL Rules shall not participate in the game of rugby league in any form until that suspension has been served and must not enter the playing field or area inside the fence before, during or after a match.

A suspended Player may continue to train with his Club during the period of his suspension to ensure he retains fitness and use the coaching staff to assist him with technique correction and/or with medical monitoring.

Players suspended from participating in fixture games are not allowed to participate in trial or tour games.

### 3.18 Season Passes

The TJRL will provide season passes for Management Committee Members, Life Members, Sponsors, Club Presidents, Toowoomba Rugby League Board of Directors and Toowoomba QRL and NRL Staff.

### 3.19 Timekeeping

Timekeeping for all matches will remain the responsibility of the Home Club and it is recommended that a representative from the Away Club assist with timekeeping. Scores are not recorded or announced for grades which are not competing in Premiership games.

Any Announcer or Scorer must be 14 years old by 31 December of the current year.

#### 3.19.1 Match Clocks

Match clocks should be of an approved type showing second hand if analogue or indicating seconds if digital. A backup system should also be available at all TJRL venues.

#### 3.19.2 Official Match Time

The official match time shall be the time controlled directly by the official timekeepers. It should be noted that the match clock on display at the venue, may not necessarily accurately represent the official match time. All decisions of the official timekeeper(s) shall be final and not open to review or appeal unless the TJRL Management Committee so determines.

#### 3.19.3 Sin Bin

The official timekeeper is responsible for keeping the sin bin time. The elapsed playing time for temporary suspension does not include time off and half time (i.e. the ten minutes is the actual time that the ball is in play).

#### 3.19.4 Timekeeping in Relation to Referees

- a. When a match is in progress it is important that playing time is kept correctly by the official timekeepers. Time clocks should be visible to officials, players and patrons.
- b. When a referee starts play, he will blow his whistle and indicate with one arm above his head and order the ball to be kicked off.
- c. In matches being played in the final series, time off is allowed for injuries in the second half only:
  - i. If, for any reason (e.g., an injury or caution), the referee orders time off by indicating with both arms above his head, vertical to his body, timekeepers must immediately stop their watches and time clocks.
  - ii. When play is to recommence, the referee will indicate by waving one arm over his head. Timekeepers must recommence stopwatches immediately. This procedure is to be carried out throughout the match.
  - iii. Timekeepers, in addition to the public clock, must have at least one (1) back up timekeeping device when keeping time. On occasions, time clocks break down and it is essential that timekeepers have the matter under control by the manual use of their stopwatches.

Note: If a Time Keeper notices that the referee forgets to order time on or time off, the timekeeper is to ensure time is stopped or restarted as appropriate. After the game the timekeeper is to politely remind the referee about correct signalling of time on and off.

#### 3.19.5 Continue to Sound Siren

After each half, the timekeeper(s) must continue to sound the siren until the match referee signals that he has heard it by raising his arm above his head. The referee will indicate a cessation (after the hooter is blown) by blowing his whistle and waving both his arms across his body.

### 3.19.6 Siren Fails to Sound

If the venue siren fails to operate, the timekeeper can use a standby air horn or have the Ground Official notify the Touch Judge.

### 3.19.7 End of Play

In all cases the match referee will be the sole judge of when play shall cease after the half or full-time siren has sounded. The match referee may extend the match to award a penalty or to complete the play currently underway at his discretion.

### 3.19.8 Mercy Rule

This rule will apply to all under 13 to under 16 games, including Under 13/14 Development Cup, Under 14 and 17 Girls. Once the score differential reaches 50 points, the game is declared completed. It is the responsibility of the ground manager to ensure officials inform the referee to call time. The team leading at the time will be awarded the win and the scores at the time will be recorded as the full-time score. The two teams may agree to continue the match.

## 3.20 Venues

Each participating team is to ensure that a venue nominated to host a competition fixture is presented appropriately. The playing field is to be marked in accordance with the International Laws of the Game. Appropriate marking and equipment must also be provided for Mini and Modified Games also.

Home Clubs are to ensure that its venue has facilities suitable for the conduct of the TJRL Competition, including night lights of the quality required. The home club will be responsible for providing and paying for TJRL standard lighting for all home matches.

The fitness of the ground to be played upon shall be decided by the Home Club's Management Committee no later than 7:30 am on the day of the match.

Venues will be determined on completion of the match draw. Any Clubs wishing to make any change to venues/dates/times of the Draw must advise the TJRL Secretary in writing 14 days in advance. Any changes to the Draw are by written agreement to the TJRL, from both clubs authorised representatives, before a venue/date/time will be changed.

In the event of a natural disaster, or other exceptional circumstances, the 14 days' notice may be waived by the TJRL.

The TJRL President will advise the TRLRA of these changes.

### 3.20.1 Final Series

The hosting rights for the Semi-Finals, Preliminary Finals and Grand Finals will operate on a rotational alphabetical basis between affiliate Clubs.

### 3.20.2 Play-Offs

*Refer to Rule 3.5.5:*

If a tie for 4th place eventuates, then 4th place is to be decided by a playoff conducted mid-week. The TJRL President will advise the venue and time for the game after consultation with the Clubs involved. Highest for and against, and oldest grade (if there is more than one game) gets the home ground.

## 3.21 Video Recording

All trial, fixture and final games from Under 13 to Under 16, including Under 13/14 Development Cup, Under 14, 16 and 18 Girls, must be digitally recorded.



These recordings are to show each game in its entirety including stoppages, referee rulings and all on-field incidents.

These recordings are to be sent to the **QRL Office no later than 4:00 pm on Monday** following the match.

The TJRL may impose a fine of \$100.00 per game on clubs who fail to have their recordings in within the stated time.

Clubs are responsible for obtaining any video recordings they may require.

### 3.22 Club Rules

The Club President and Secretary must inform all Club Members of relevant information and rules to carry out their jobs and duties for the Club.

### 3.23 Poaching of Players

#### 3.23.1 Definition

For the purpose of this rule, poaching is defined as a direct approach to a player or an indirect approach through an agent to a player, by a coach or any official or anyone associated with a club, to entice that player to move from the club he/she is registered with to play for any other club in Queensland.

#### 3.23.2 Rule

No coach, manager, official nor anyone associated with a junior rugby league football club or team, shall poach a player registered with any other rugby league club in Queensland. This means a player currently registered or registered in the immediate past season.

#### 3.23.3 Penalty

A coach found guilty of poaching a player will face a penalty, which may include suspension of their Coaching Accreditation. Any Club Official found guilty of poaching a player faces a maximum penalty of exclusion from holding any position in rugby league in Queensland.

#### 3.23.4 Complaint Process

All complaints regarding 'poaching' are to be in writing and lodged with the TJRL for investigation.

### 3.24 Host Club Game Day Field Requirements

#### 3.24.1 Requirements

These rules were introduced to provide consistency in the standard of field marking. It is required that clubs work towards and the maximum standard. Clubs must meet the minimum standard and penalties for non-compliance may include fines (minimum \$100.00) and loss of home fixtures, for major and continuing breaches. It is the responsibility of the host club to ensure these provisions are adhered to on game days.

#### 3.24.2 Markers

- Preferred: orange or red, soft polythene cones, triangular, soft foam.
- Allowable: white or yellow, soft polythene cones, triangular, soft foam.
- Not allowable: other colours, brittle, hard plastic ones or domes.

#### 3.24.3 Corner Posts

Corner posts are to be placed at the intersection of each touch and goal line. The posts will be of non-rigid material and will be no less than 1.25m high. For the avoidance of doubt, spring-loaded corner posts and/or those with metal spikes are not permitted for us. Corner post pads should be no wider than the width of the touchline.

### 3.24.4 Field Marking Paint

- Preferred: white water-based paint.
- Allowable: white or black water-based paint.
- Not allowable: oil or spirit-based pain, ink or oils.

### 3.24.5 Minimum Field Markings

#### Mini Footy

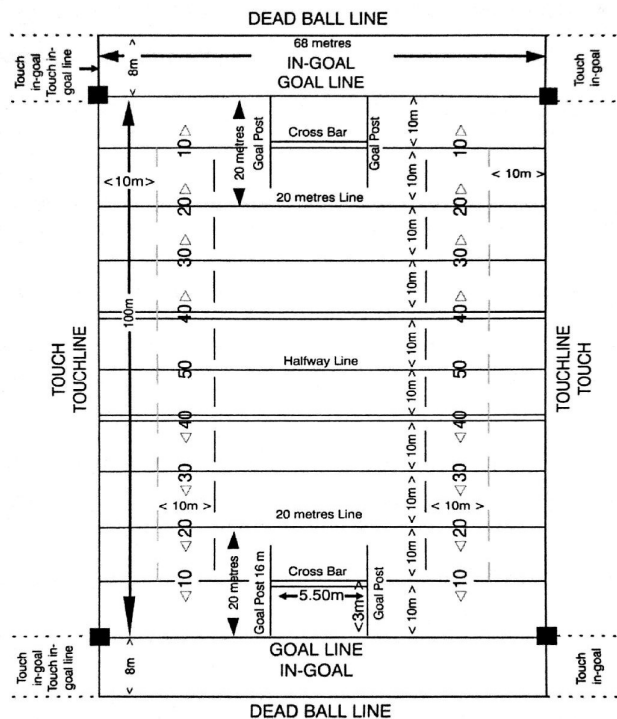
- Painted as per rule 3.25.6.
  - Preferred: try-line, dead ball line, sidelines, 10-metre lines from try-lines, halfway line.
  - Allowable: try-line, sidelines, 10-metre lines from try-lines.
- Markers as per rule 3.25.2.
  - Preferred: try-line corners, dead ball line corners, halfway on each sideline, five metres each side of hallway on each sideline, ten metres from each try-line on each sideline, five-metre internals on each sideline.
  - Allowable: try-line corners, hallway one each try-line, five metres each side of hallway on each sideline, ten metres from each try-line on each sideline.

#### Mod League

- Painted as per rule 3.25.6.
  - Preferred: try-line, dead ball line, solid sidelines, halfway line, every ten metres across field.
  - Allowable: try-line, dead ball line, broken sidelines, halfway line, every ten metres across the field.
- Markers as per rule 3.25.2.
  - Preferred: try-line corners, dead ball line corners, halfway on each sideline, ten metres from each try-line on each sideline, every ten metres along each sideline.
  - Allowable: try-line corners, halfway on each sideline, ten metres from each try-line on sidelines, ten metres halfway on each sideline.

#### Under

as



#### 12 to Under 16

- Painted as per rule 3.25.6.
  - Preferred: full international, with 40-metre lines in red water-based paint (for 40/20 kicks).
  - Allowable: full international, with white 40-metre lines.
- Markers as per rule 3.25.2 and Corner Posts per rule 3.25.3.
  - Preferred: try-line corners, dead ball line corners halfway adjacent to each sideline, both 20-metre lines adjacent to each sideline, all marker posts.

- Allowable: try-line corners, halfway adjacent to each sideline – all marker posts; dead ball line corners, 20-metre lines adjacent to sidelines – large marker cones.

#### 3.24.6 Goal Post Pads

Goal post pads must be a maximum width and depth of 50cm. Goal post pads in good condition must always be in place on goal posts of the field is in use, both match days and training.

#### 3.24.7 Dugout Fencing

- Preferred: full fence along the front of the dugout with a closable gate for entry onto the field.
- Allowable: full fence, chain or rope across the front of the dugout.

#### 3.24.8 Fencing of Playing Fields

- Preferred: full perimeter permanent fence enclosing playing arena.
- Allowable: full perimeter roped or combination of roped and fenced perimeter.
- Not allowable: markers denoting spectator boundary.

#### 3.24.9 Sin Bin

The sin bin will be in the teams' dressing room, away from areas where the safety of any sin-binned player would be in question. A duty official must be present at the sin bin while any player is serving time in the sin bin.

#### 3.24.10 Facilities

Suitable dressing rooms with hot and cold showers must be available to both teams and the referees. Suitable toilets must be available to both teams, referees and spectators. Ensure dressing rooms are kept clean and tidy, erect sign to remind teams to leave rooms clean. Provide bins, broom and rubbish scoop in each room. Ensure an adequate supply of ice available. Ensure time-keeping equipment and siren is functional.

### 3.25 Complaint/Dispute Resolution Process

#### 3.25.1 Level of Complaint/Dispute

##### **Minor**

Minor disputes are those which should be resolved at a team or club level. They include minor disputes between parents and coaches (e.g. equal playing time for Modified Rules players), opposition teams (e.g. Leaguesafe coaching the team) or visiting team and host club (e.g. ground not set up properly).

---

**Intermediate**

Intermediate disputes are those that should be resolved at club level. They include unresolved disputes between parents and coaches, opposition teams (e.g. minor verbal abuse by individual spectators) and those between two clubs.

**Major**

Major disputes are those which should be resolved by the TJRL. They include unresolved disputes between parents or players and clubs, violent behaviour or continued verbal abuse by players or spectators and major unresolved disputes between clubs.

**3.25.2 Resolving the Problem**

Most of our coaches, managers and officials in our game are volunteers. Approach minor issues calmly. The problem may have been caused by an honest mistake or lack of knowledge. Do not be confrontational or accusatory when trying to reconcile a minor problem. Avoid arguments and a walk away if it is obvious the problem cannot be resolved at this level. Take the dispute to the next level as shown in rule 3.26.1 as quickly as possible and explain the reasons the problem could not be resolved. If it appears that the dispute will not be resolved quickly, document your actions as soon as possible so you have an accurate record for future reference.

**3.25.3 Incident Reporting**

The details of major incidents are to be immediately reported to the TJRL. The Incident Report Form is to be used to report the details of all major incidents.

It is important that a detailed written report is compiled of every complaint made. In the event of further issues concerning involved parties arising. This report may form part of the evidence in a TJRL Disciplinary Tribunal Hearing.

**3.26 TJRL Ambassador**

The TJRL Ball will be hosted yearly by TJRL Clubs, in turn, alphabetically. Entrants for judging will consist of TJRL Club Ambassadors. The Ambassadors age is to be from 14 to 18 years of age in the year of the Ball.

---

## 4.0 Fees & Fines

### 4.1 Schedule 1: Fees

Item	Cost
Gate Entry	\$4.00 per adult
Magazine (Grand Final Day only)	\$4.00 each
Affiliation Levy	\$150.00 per club
TJRL Player Levy	\$35.00 per registered player
Representative Levy	As set by the TJRL
TJRL Dispute Hearing Fee	\$100 per sitting
Tribunal Appeal Hearing	\$100 per appeal
Match Review – Citing	\$250 per citing

### 4.2 Schedule 2: Fines

Rule	Offence	Penalty
2.1.1	Failure to attend two general meetings in 12 months.	\$150 per unattended meeting
2.4.4	Playing an unregistered/unqualified player (1 <sup>st</sup> Offence).	\$250 per player + loss of two competition points
	Playing an unregistered/unqualified player (2 <sup>nd</sup> Offence).	\$500 per player + loss of two competition points
	Playing an unregistered/unqualified player (Subsequent Offences)	Subject to TJRL Executive Discretion
2.7.4	A member of the TJRL or its affiliates comments publicly on a matter which is, or likely to be, or has been, the subject of an official inquiry by the TJRL.	Up to \$1000.00.
	A player, coach or official of a club comments publicly on the performance of a referee in a match conducted by the TJRL.	Up to \$1000.00.

3.5.2	Clubs that play any nominated Premier Grade core players in a Development Cup match without permission of the Games Committee.	Loss of match + two competition points.
	Deliberate attempts to exclude players from the core player list to gain advantage for lower grades.	\$500.00 per player.
	List or play more than 19 players in a Premier Grade match without the permission of the Games Committee.	Loss of match + two competition points.
3.5.9(a)	Player/s of a lower age group playing before players in the older age group takes to the field (1 <sup>st</sup> Offence).	\$250.00 per player.
	Player/s of a lower age group playing before players in the older age group takes to the field (2 <sup>nd</sup> Offence).	\$500 per player + loss of competition points.
3.5.9(b)	Players who are playing up an age group must have played in their own age group first unless permission has been given by the TJRL Games Committee (1 <sup>st</sup> Offence)	\$250.00 per player.
	Players who are playing up an age group must have played in their own age group first unless permission has been given by the TJRL Games Committee (2 <sup>nd</sup> Offence)	\$500 per player + loss of competition points.
3.5.9(c)	Fielding more than 13 players on the field at one time.	Loss of game.
3.7.1	Club fails to give the TJRL the required notice of forfeit.	\$250.00 per game.
3.9	Club fails to provide suitable Ground Officials (1 <sup>st</sup> Offence).	\$250.00 per Ground Official.
	Club fails to provide suitable Ground Officials (Subsequent Offences).	\$500.00 per Ground Official
3.10.1	Failure to complete match reports online and/or live scoring is not utilised.	\$250.00 per infringement.
3.13	Failure to provide adequate NRL First Aid Officers.	\$500.00 per absent NRL FAO.
3.21	Failure to record games and/or have their recordings submitted with the TJRL within the stated time.	\$100.00 per game.
4.2	Abusive language	\$250.00 per offence
	Failing to comply with a TJRL Directive	\$250.00 per offence

Clubs will automatically be fined if a Management Committee Member is abused, physically or verbally, by Club Members. This fine will be calculated at the TJRL Discretion.

Infringements and fines are to be tabled at TJRL General Meetings. All fines are to be paid within 14 days of advice of fine imposed by the TJRL.

A breach of any of the provisions of this TJRL Rules and Operations Manual may be enforced by the imposition of a penalty or penalties if a contravention of any of these provisions is found to have occurred, and the penalty is not otherwise explicitly stated.